

**KENAN QUILTERS' GUILD QUILT SHOW – NOVEMBER 5-7, 2021**  
**“Quilts at the Kenan 2021”**

**REGISTRATION INSTRUCTIONS – TWO-PART ENTRY PROCESS**

**(Non-Members' Items Welcomed Within Guidelines Below)**

**NY STATE COVID-19 RESTRICTION CANCELLATION NOTICE DATE: October 1, 2021**

**ENTRY LIST – Due by Friday, September 17, 2021 (SORRY, NO EXCEPTIONS)**

Provide a list of your items for entry using the appropriate Member or Nonmember Entry List form from our website. This must include your identifying information, the name of each item and its size. Please list the items in the appropriate category (Small, Medium, Large) using the sizing information on the form.

Items completed in a Kenan Quilters' Guild Class or as part of our Storybook Project may be entered in addition to the limits listed below. We will display these together in a special area. Please identify these items on the Entry List in the section marked “KQG Class / Storybook Project”.

Members: Up to TEN in each size category (total of 30). Nonmembers: ONE in each size category (total of 3). KQG class / storybook project: ONE per each class. One for each storybook project regardless of member or nonmember status.

**NOTE:** Only items not previously exhibited in a Kenan show are eligible for this show. KQG reserves the right to add prior Storybook Quilts for completing a special display if needed.

List your items in the priority you want them included. We review all entries on a first come basis using the FIRST FIVE of members' items, then nonmember items in each size category to determine overall number for the show. Then we take the next member quilt in each size category till we reach capacity for hanging space.

We will confirm to you which of your entries are included no later than Friday, October 1, 2021.

**QUILT DESCRIPTION FORMS – Due by Friday, October 15, 2021**

Each quilt entered requires a detailed description for the label attached to the front of the quilt during the show. Page 2 of this registration form includes the details needed as well as a description area to describe your quilt's story. Use one of these for each item, copying as many as you need from page 2 or using the individual description forms on our website.

You may enter the information directly in the form (Microsoft Word document) ignoring any issues with spacing as we will copy your information into our standard label forms. Or print the form and fill it in by hand.

**Registration Forms are available at [www.kenanquiltersguild.org](http://www.kenanquiltersguild.org)** in the Biennial Quilt Show section.

Please send the paper copy, the Word document, or a scanned copy to Nancy Smith via:

**Email (scanned copies okay):**

[nesmithmmb3@yahoo.com](mailto:nesmithmmb3@yahoo.com)

**Or US mail:**

Nancy Smith  
7201 Woodmore Ct  
Lockport, NY 14094

Should you have any questions about completing the forms, please contact Nancy at 716-417-5762 (Please leave a detailed message if no answer).

A PDF is also available at [www.kenancenter.org/Kenan-quilters-guild](http://www.kenancenter.org/Kenan-quilters-guild)

**KENAN QUILTERS' GUILD SHOW – QUILT DESCRIPTION FORM – NOV. 5-7, 2021**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Address: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Kenan Quilters' Guild Member? Yes \_\_\_ No \_\_\_

**Exhibited Item Information (used for hanging decisions, program, etc. – check ALL that apply):**

Title of Item: \_\_\_\_\_

Size (inches): Width \_\_\_\_\_ Length \_\_\_\_\_ **OR** Other (for example, garment, purse, tote) check here: \_\_\_\_\_

Maker: \_\_\_\_\_ Owner: \_\_\_\_\_ (if different from Exhibitor)

Special Theme: Holiday: Yes \_\_\_ No \_\_\_ Patriotic: Yes \_\_\_ No \_\_\_ Other: \_\_\_\_\_

Pieced by: Hand \_\_\_ Machine \_\_\_ By Whom: Self \_\_\_ Other (name) \_\_\_\_\_

Appliqued by: Hand \_\_\_ Machine \_\_\_ By Whom: Self \_\_\_ Other (name) \_\_\_\_\_

Quilted by: Hand \_\_\_ Domestic Machine \_\_\_ Longarm \_\_\_ Computerized machine \_\_\_

Quilted by whom: Self \_\_\_ Other \_\_\_\_\_

If "other", are they a professional quilter (available for hire)? Yes \_\_\_ No \_\_\_

Was this from a kit? Yes \_\_\_ No \_\_\_

Pattern Name: \_\_\_\_\_ Copyright permission: Yes \_\_\_ No \_\_\_

Pattern Designer: Self \_\_\_ Other \_\_\_\_\_

Was this a Kenan Quilters' Workshop? Yes \_\_\_ No \_\_\_ If yes, which workshop: \_\_\_\_\_

Was this a Kenan Quilters' Storybook Project Quilt? Yes \_\_\_ No \_\_\_

Is this item for sale? Yes \_\_\_ No \_\_\_ If yes, price or contact: \_\_\_\_\_

**Story (50 words or less):** A brief description e.g., design inspiration, special features/technique, story of quilt, etc.

## **Quilt Identification Instructions – For Drop Off / Pick Up – See dates below**

The next page (page 4) contains pictures of how your labels should be attached to your item at drop-off. Please use this reference to ensure quick processing of your item.

Each item must be in a clear plastic bag to ensure protection of your quilt during storage and handling. The clear bag allows us to see the color and size information. Using **ONE BAG PER ITEM** avoids the issue of trying to hang two items in one bag at two different locations in the show.

## **Quilt Identification Forms (labels) Required for Drop Off / Pick Up**

Each item must have a set of labels attached to ensure proper identification when dropping off and picking up. Detailed instructions appear below, and the labels are on page 5 of this document. Make as many copies of page 5 as needed to ensure one set of labels for each item. Use the picture on page 4 for reference (note pictures are for placement only as the actual label format may change slightly for a specific show year).

The label page has three parts:

- Part 1 is your claim form where we will add the item number and return it to you during drop-off. You will need this to pick up your entry after the show. If you designate someone else to pick up your entry, they will need this form.
- Parts 2 and 3 must be **SAFETY PINNED** (see picture) to your entry before you bring it to us. We will verify they match and add the item number to each label at time of drop-off.
- Please **fold your item front side out** and place **EACH ENTRY** in its own clear plastic bag. When you flip up the lower right front corner with Part 3 of the labels, it should reveal Part 2 of the labels on the lower right back corner. A picture is available at our website: [www.kenanquiltersguild.org](http://www.kenanquiltersguild.org) under Biennial Quilt Show and on page 4 of this document.
- **ALL** quilts must have a 4-inch-deep sleeve at the top for hanging, pinned, or stitched in place across the **FULL** width of the item. If your item is greater than 100 inches in length, the sleeve must be positioned so the **TOP EDGE** of the sleeve measures **no more than 104 inches from the bottom edge of the quilt** (this avoids dragging on the floor). Please contact Nancy if you need more information about the sleeve.

### **Drop-off:**

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:

Sunday, October 31, 2021 – 11:30 am – 6:00 pm

### **Pick-up:**

Kenan Arena, 195 Beattie Avenue, Lockport NY 14094 on:

Sunday, November 7, 2021 – 5:30-6:30 p.m.

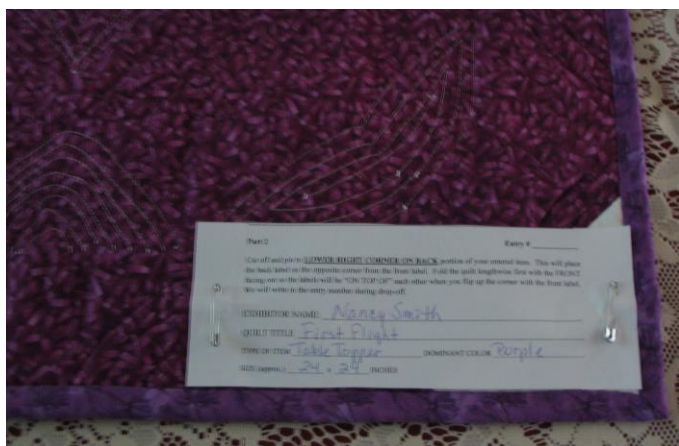
**By signing at drop-off, you acknowledge acceptance of the following:** Kenan Quilters' Guild (KQG) reserves the right to edit each entry description for grammar, punctuation, and reduction of wording to fit available space. Submission of this item implies permission to photograph it for use in KQG records, publicity, and/or promotional purposes. KQG does not assume responsibility or liability for damage to or loss of the item from time of drop-off through pick-up for this show. Please check your homeowner's/renter's policy for coverage. Entries accepted and displayed are at the sole discretion of KQG.

**Please read the instructions on the labels page very carefully. Parts 2 and 3 of that form need to be in specific locations and attached using safety pins so we can verify all parts match at drop-off.**

**Placement of Part 3 on Front of Quilt – Lower Right Corner**



**Placement of Part 2 on Back of Quilt – Lower Right Corner**



**Folded Lengthwise to Line Up Parts 3 & 2 for Drop-off and Number Assignment**



**Kenan Quilters' Guild Quilt Show - November 5-7, 2021**

**QUILT IDENTIFICATION FORM**

**Drop-off and pick-up take place at the Kenan Arena, 195 Beattie Ave., Lockport NY**

(Contact phone: Nancy @ 716-417-5762)

**Part 1**

Entry # \_\_\_\_\_

Please bring this copy with you for drop-off and pick-up. We will write in the entry # during drop-off.

**KEEP IN A SAFE PLACE – THIS IS YOUR CLAIM CHECK**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE: PRIMARY \_\_\_\_\_ OTHER \_\_\_\_\_

QUILT TITLE \_\_\_\_\_

SIZE (approx.) \_\_\_\_\_ x \_\_\_\_\_ INCHES      QUILT # \_\_\_\_\_ of \_\_\_\_\_ quilts

**Drop-Off:** Sunday, Oct. 31 – 11:00 am – 6:00 pm    **Pick-Up:** Sunday, Nov. 7 – 5:30 pm - 6:30 pm

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**Part 2**

Entry # \_\_\_\_\_

Cut off and pin to **LOWER RIGHT CORNER ON BACK** portion of your entered item using **SAFETY PINS**. This will place the back label on the opposite corner from the front label. Fold the quilt lengthwise first with the FRONT facing out so the labels will be "ON TOP OF" each other when you flip up the corner with the front label. We will write in the entry number during drop-off.

EXHIBITOR NAME: \_\_\_\_\_

QUILT TITLE \_\_\_\_\_

SIZE (approx.) \_\_\_\_\_ x \_\_\_\_\_ INCHES      QUILT # \_\_\_\_\_ of \_\_\_\_\_ quilts

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**Part 3**

Entry # \_\_\_\_\_

Cut off and pin to **LOWER RIGHT CORNER ON FRONT** of entered item using **SAFETY PINS**. Fold the quilt lengthwise first with the FRONT facing out and place in a clear plastic bag **WITH THIS TAG SHOWING**. We will write in the entry # during drop-off. Please indicate how constructed below.

QUILT TITLE \_\_\_\_\_

SIZE: \_\_\_\_\_ x \_\_\_\_\_ INCHES      MEMBER: YES \_\_\_ NO \_\_\_

DESIGNER: ORIGINAL \_\_\_ PATTERN \_\_\_ KIT: \_\_\_ OTHER: \_\_\_\_\_

PIECED BY: HAND \_\_\_ MACHINE \_\_\_      APPLIQUED BY: HAND \_\_\_ MACHINE \_\_\_

QUILTED BY: HAND \_\_\_ DOMESTIC MACHINE \_\_\_ LONGARM \_\_\_ COMPUTER \_\_\_